

Piano Festival 2018

Information Sheet

COMMITTEE

Co-Chairs: Sue Winters 371-2583, Email: Suewint@sio.midco.net; Nancy Syring 376-3510, Email keydiscovery@sio.midco.net, and Terri Hogarth Hogarth5@sio.midco.net 371-1265

Data Processing: Christina Humpal Email: christinaspianoprogram@gmail.com

Repertoire: Arlene Krueger; Christina Humpal, Donna Schwartz

Trophies: Nancy Syring 376-3510 Email keydiscovery@sio.midco.net

Theory Test: Nancy Gross, Brenda Gran

REGISTRATION

Registration Questions? Call or Email Sue Winters before January 27 to ask your question.

Festival registration forms are due at the February 1, 2018 meeting by 9:30 am. If you are unable to attend this meeting, registration forms must be dropped off to the registrar no later than 12:00PM January 31st. (Sue Winters, 3901 E. 28th St., Sioux Falls, 57103) If you are mailing your entries, please do so a week ahead of time as entries must be received by the deadline. PLEASE NOTE THAT YOU WILL NEED TO HAVE YOUR THURSDAY STUDENTS' REGISTRATIONS READY BEFORE THE DEADLINE DATE. **Registrations received AFTER the meeting deadline, will not be accepted. NO EXCEPTIONS.** Teacher and student forms are in festival booklet. When registering, please include your teacher ID number. If your name is not on the list of teacher ID numbers, email Christina to receive a number.

Committee will look over registration forms and notify you immediately if there are errors that need to be corrected. **Deadline for corrections of errors on registration forms: Call or Email to Sue Winters ASAP or by Friday February 16.**

SCHEDULES FOR FESTIVAL DAY

Student schedule, monitor schedule, and other information will be available by the March 1 meeting. On the registration form you designate how you will receive them. If you agreed to pick yours up, please make every effort to pick up that day or have a friend pick yours up. Those not picked up will be mailed out. Please be sure you have updated your mailing address!

Deadline for making schedule changes or correcting spellings or titles on your student schedule: Call or Email Sue Winters ASAP AND NO LATER THAN MONDAY, MARCH 12, 5:00 P.M.

CERTIFICATES and CRITIQUE SHEETS

Critique sheets are available on festival day, or the registrar will save yours along with your certificates. Certificates will be available by March 26. On the registration form you designate how you will receive them. If you are picking up your certificates, please make every effort to pick them up between then and the April 5 meeting or have a friend pick yours up.

Check your certificates for errors right away. This is urgent. **For missing certificates or corrections of certificates, email Christina Humpal (christinaspianoprogram@gmail.com or call 605-351-7785) by April 21.** Up until that date, we can make a correct certificate for you. After that date, we will update the trophy list for next year, and will not be able to print a certificate for you.

TROPHIES

Trophy Questions? Call or Email Nancy Syring before January 28 if you have any questions about your student's years of participation or trophies received.

Trophy order form is in Festival Booklet. **Trophy orders are due before or on February 1 at the meeting** or deliver to Nancy Syring before or on February 1.

We urge you to pick up your trophies at the festival or at the April 5 meeting. If unable to pick them up then, it will be your responsibility to call Nancy Syring and make arrangements to pick them up. She will not be delivering or mailing to you. **The final deadline for picking up trophies is April 22.**

LAST DAY FOR 2018 DATA PROCESSING REQUESTS OR QUESTIONS
APRIL 22 is the archiving date of the 2018 festival. We will close the data processing records of the festival at this time. We ask that you respect this deadline and take care of any festival business with us prior to this time.